

## TRAINEESHIP AGREEMENT

BETWEEN

the European Parliament represented by Mr **Pasquale CIUFFREDA**  
acting in his capacity as Competent Authority

AND

the undersigned Mr **Kyrylo ANISIMOV**

THE FOLLOWING HAS BEEN AGREED:

### **Article 1: Status, working hours and duration of the traineeship**

The European Parliament shall admit Mr **Kyrylo ANISIMOV** (hereinafter referred to as 'the trainee') to a traineeship under the terms and conditions laid down in the Internal Rules governing traineeships in the Secretariat of the European Parliament (hereinafter referred to as the 'the Internal Rules'), which were adopted on 29/04/2021.

The traineeship shall run

on a **full-time** basis

from **01/03/2023** to **31/07/2023**.

### **Article 2: Purpose of the agreement**

This traineeship contributes to European education and vocational training and promotes a better understanding of the way the Institution functions.

The trainee shall put into practice the knowledge acquired during his studies and any previous professional experience, in his specific area of competence, and shall contribute to the work of the unit to which he is assigned.

### **Article 3: Place of assignment**

The trainee shall carry out his duties in **Luxembourg**.

For the entire duration of the traineeship, the trainee shall reside either in the place where he is employed or at no greater distance there from as is compatible with the proper performance of his duties. The maximum distance allowed is 50 km from the place of assignment.

Subject to the agreement of the Competent Authority with regard to missions, the trainee may be required to go on mission.

### **Article 4: False information**

The trainee hereby consents to the European Parliament, or any other body acting on its instructions, conducting the necessary selection and admission checks as regards qualifications, in particular, by contacting the educational establishments he has attended, and as regards language knowledge, any previous traineeships at European Institutions, bodies or agencies or with Members of the European Parliament, and as regards any possible conflicts of interest.

This agreement shall be terminated if the trainee furnished false information at the time of his admission and that false information was a determining factor in him being admitted.

#### **Article 5: Monthly grant**

The traineeship monthly grant shall be EUR 1 496 per month.

The European Parliament shall take out sickness insurance and insurance against accidents at and outside work for the trainee. Those insurance arrangements shall complement the insurance taken out by the trainee in his home country.

The European Parliament shall make no unemployment insurance or pension scheme contributions.

The traineeship monthly grant shall not be subject to the Community tax.

The traineeship monthly grant shall be weighted at a rate below, equal to, or above 100%, depending on the cost of living at the various places of assignment.

#### **Article 6: Working conditions**

The trainee shall abide by the working conditions laid down by the Internal Rules and by any other rules, including the safety rules in force in the European Parliament.

The trainee is hereby informed that the European Parliament may make use of the data on his access to its buildings, where necessary, for the purpose of ex-post verification of compliance with working conditions.

#### **Article 7: Conduct**

The trainee shall carry out his duties with integrity, courtesy and consideration.

During the traineeship, the trainee shall consult his supervisor or, if appropriate, the traineeship coordinator on any action he proposes to take on his own initiative in connection with the European Parliament's activities.

#### **Article 8: Engaging in outside activities**

The trainee shall not be authorised to engage in any outside activity or in any paid employment during the traineeship period that may be detrimental to the work assigned to him.

In a situation as described above, or whenever the possibility of a conflict of interest arises during an outside assignment, the trainee shall immediately report this in writing to the traineeship coordinator, who will take a reasoned decision as to the consequences thereof.

Outside activities, non-remunerated or not commercial in nature, consisting in the exercise of the right to freedom of peaceful assembly and to freedom of association are permitted and do not need to be reported, if performed out of service hours (i.e. evenings, weekends, annual leave, public holidays and office closing days).

#### **Article 9: Conflict of interest**

The trainee shall not deal with matters in which, directly or indirectly, personal interests are involved (e.g. family and/or financial interests) that would hinder the discharge of his duties. He shall have no professional relations with third parties that might prove incompatible with his traineeship. Should any of the instances referred to above apply, or should the possibility of a conflict of interest arise during his assignment, he shall report it immediately in writing to the traineeship coordinator.

#### **Article 10: Confidentiality**

The trainee shall undertake to maintain utmost confidentiality in his daily work in the European Parliament. Without the agreement of the European Parliament, he shall not pass on to anyone documents or information of which he has become aware and which have not been made public.

The trainee shall continue to be bound by that obligation after his traineeship has ended.

The trainee must respect the same rules for contacts with the press as those for all staff members of the European Parliament and must follow the instructions provided.

#### **Article 11: Publications**

The trainee, acting alone or with others, shall not make public any matter concerning the work of the European Parliament without the prior written agreement of the Competent Authority. Once agreement has been given, the trainee shall provide the Competent Authority with a copy of any publication or article.

#### **Article 12: Intellectual property rights**

All rights in respect of any article or other work carried out by the trainee, for or at the European Parliament, shall be owned by the European Parliament.

#### **Article 13: Termination of the agreement**

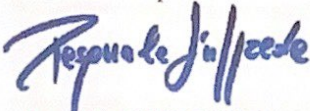
1. Should the trainee seek early termination of the agreement, he shall make a written request to the traineeship coordinator and shall inform his supervisor accordingly. That request shall be received by the Trainee Outreach and Recruitment Unit as soon as possible and, at the latest, five working days prior to the end date sought. Having regard to all administrative aspects, the competent authority shall take a decision confirming early termination of the traineeship.
2. Where the agreement is terminated before its expiry date by the European Parliament, the Competent Authority shall communicate the relevant decision to the trainee after hearing him. The trainee shall be entitled to a notice period of three working days from the day after that on which the decision is communicated.

#### **Article 14: Final provisions**

1. The undersigned, Mr **Kyrylo ANISIMOV**, hereby acknowledges having read the Internal Rules.
2. This agreement shall be concluded subject to the suspensive condition that the trainee takes up his duties on the date shown above as the date on which the traineeship commences, or, if that day is not a working day, on the first subsequent working day.
3. The European Parliament shall bear no responsibility for keeping documentation relating to this traineeship, including this traineeship agreement, for more than ten years from the date on which the traineeship ends.

Brussels, 19/12/2022

For the European Parliament,

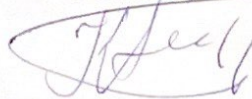


Pasquale CIUFFREDA

Head of Unit - Trainee Outreach  
and Recruitment Unit

Luxembourg, 22/12/2022

The trainee,



Kyrylo ANISIMOV