



Европейска инвестиционна банка
Evropská investiční banka
Den Europæiske Investeringsbank
Europäische Investitionsbank
Euroopa Investeeringispank
Ευρωπαϊκή Τράπεζα Επενδύσεων
European Investment Bank
Banco Europeo de Inversiones
Banque européenne d'investissement
An Banc Eorpach Infheistíochta
Evropska investicijska banka
Banca europea per gli investimenti

Eiropas Investīciju banka
Europos investicijų bankas
Európai Beruházási Bank
Bank Ewropew tal-Investment
Europese Investeringsbank
Europejski Bank Inwestycyjny
Banco Europeu de Investimento
Banca Europeană de Investiții
Európska investičná banka
Evropska investicijska banka
Euroopan investointipankki
Europeiska investeringsbanken

Alberto Lacchia

Luxembourg, 28th July 2021

Ref: CS-PERS/HROPS/LCD/REC/2021/rr

N° 1267

Dear Alberto,

With reference to your application for a period of in-service training at the European Investment Bank, we are pleased to inform you that you have been selected to undertake such training in the General Secretariat Directorate – EIB Institute – Climate and Heritage Programme.

The attached Terms of Reference and the Provisions governing In-Service Training at the European Investment Bank shall apply to this contract. Please find these documents attached.

The provisions of the Staff Regulations apply by analogy in all cases of administrative omissions.

Your in-service training shall begin on 1st October 2021 and end on 28th February 2022. There shall be a 15-day probationary period during which either party may terminate this contract with immediate effect.

Your acceptance as a trainee shall not entitle you to the status of EIB staff member, nor shall it give you any right to employment within the Bank for a definite or an indefinite period.

You shall be granted a flat-rate allowance of € 1.500,00 per month of training completed, unless during this period you receive any remuneration or allowance from another organisation, in which case your EIB allowance shall be reduced or cancelled.

In certifying your acceptance and agreement to the terms of this in-service training, please return a scanned copy of this contract signed and dated no later than **6th August 2021** to personnel_traineeship_recruitment@eib.org.

Yours sincerely,

Read and agreed

Alberto Lacchia

(Signature of trainee)

(Date) 05/08/2021

EUROPEAN INVESTMENT BANK

C. ALBRECHT
Director ad interim
HR Operations

B. STOIBER
Head of Unit
Recruitment



Enclosures:

Encl. 1: Terms of Reference

Objective of the traineeship

In the framework of the Bank's Climate Bank Roadmap, the EIB Institute has recently created a new Climate and Heritage Programme to establish more clearly the link between the Institute's activities and the Bank's climate related activities.

At the Institute these activities are partly set in the cultural heritage area through its cooperation with Europa Nostra, Europe's most prominent NGO to safeguard endangered cultural heritage in Europe, notably through the 7 Most Endangered Programme. Part of the traineeship will consist of helping for the reporting and archiving of these activities.

The other part of the traineeship is assisting the Head of Programme who is also responsible for the Institute's communication activities. This comprises managing the Institute's website and social media messaging in coordination with the EIB's communication department.

Responsibilities

They will be twofold. For cultural heritage, the trainee will have to perform reporting and archiving tasks linked to the 7 Most Endangered Programme as well as to the promotion of the Green Paper on Cultural Heritage notably in the framework of the New European Bauhaus.

The trainee will also assist the Head of Programme for the Institute's communication activities particularly for the messaging on the Institute's website and social media accounts (Facebook, LinkedIn, Twitter, YouTube, Instagram) so as to keep communication coordinated with the Bank's communication priorities.

Encl. 2: Provisions governing In-Service Training at the European Investment Bank